

Assembly Time:

Approximately 10 minutes

Parts List:

Remove the parts from the box and verify they are all there.

STEP 1

Use your shipping package as a work bench.

Lay the seat pan upside down on the shipping carton.

Seat mechanism should be placed on seat pan with knob facing the white OPS label.



STEP 2

Attach the seat mechanism to the seat pan using the longer screw and smaller washer.

Hand start all 4 screws before tightening.



STEP 3 & 4

Step 3: Assemble the screws used to attach the back of the seat.

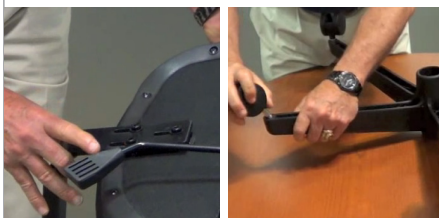
Step 4: Attach the back using the assembled screws from the previous step. Hand start all 3 screws before tightening.



STEP 5 & 6

Step 5: Attach the arms on both sides, button side out. The curved side should be facing the front of the chair. Hand start all 3 screws before tightening. Before completely tightening the arms, adjust them properly.

Step 6: Attach the casters to the base, by firmly pushing in.



STEP 7, 8 & 9

Step 7: Place the dust cover over the cylinder, small side up. Put the cylinder in the base, with the white cap up.

Step 8: Line up the seat and back assembly onto the cylinder.

Step 9: Push firmly with the knee to seat the



Maintenance and Attention:

1. Make sure that the chair can only carry one person at a time.
2. Do not use the chair as a step stool or ladder.
3. Do not use the chair before all parts are properly assembled.
4. Do not use the chair unless all screws have been tightened.
5. If destroyed by outside forces or defect work, stop use of the chair until repaired.
6. For your safety, the instructions listed on this sheet must be strictly observed.