

Shipping Schedule

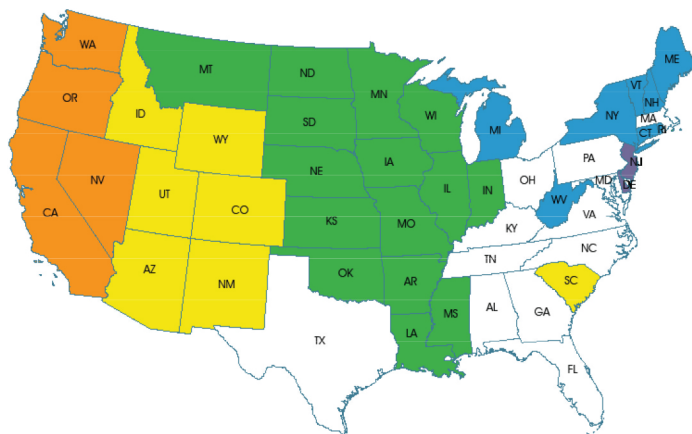
Punch Requests (with availability)2 Days
Quick Ship Options2 Weeks
Sustainable3 Weeks
Signature (standard finishes)3 Weeks

Main Shipping Lanes

S1ship Monday
S2ship Tuesday
S32-3 weeks after order date
S42-3 weeks after order date
S52-3 weeks after order date
SSsee select shipping schedule below

Select Shipping Lanes

Alabamaship Wednesday
Floridaship Friday
Georgiaship Wednesday
Kentuckyship Wednesday
Marylandship Monday
Massachusettsship Tuesday
North Carolinaship Thursday
Ohioship Tuesday
West Pennsylvania (Pittsburgh)ship Tuesday
East Pennsylvania (Philadelphia)ship Monday
Tennesseeship Wednesday
Texas2-3 weeks after order date
Virginia (Fredericksburg and south)ship Friday
Virginia (north of Fredericksburg)ship Wednesday



The schedule does not apply to Quick Ship orders of \$150,000 list price or more. If fabric selection from manufacturer is delayed for more than two weeks, shipment will be quoted as 1 week from receipt of fabric.

Preparing for Delivery

Delivery sites must be able to accommodate a 53' trailer plus tractor, have an available receiving dock and be able to receive during normal business hours.

Scheduling Delivery

Please review our Customer Shipping Form at www.openplan.com/shipping-form

Timed delivery is not offered on shipments of less than 12 pallets.

If a critical date is required, please contact your customer service representative.

Freight Fees

Shipping within the continental United States.

Shipments to Canada

All shipments to Canada are Custom Carrier -- customer is responsible for making all shipping arrangements and paying all shipping charges, including tariffs and duties.

For shipments to other locations not shown on map, please contact your customer service representative for pricing and availability.

Customer Pick-up

Customers using the pick-up option will be notified by our shipping department when the order is ready. Orders can be picked up 12:30-3:30 PM on the ship date or 8:00-3:30 PM on the next business day.

To schedule pick-up, please email shipping@openplan.com or call (888) 869-4681 x.8143.